

MAC BASICS For MacBooks & iMacs MacOS Catalina 10.15.2



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What is a Browser?

You've heard of Safari, Chrome, Firefox and MS Edge

What are They???



What is a Browser?

Think of a Browser as a TV Samsung, LG, Panasonic

Each operates a different way, but in the end, they do the same thing. Safari, Chrome,Firefox



What is a Browser?

Once you turn the TV on, you go to the guide and choose what you want to watch. The browser guide is a Search Engine. You can find what you want to see using Google, DuckDuckGo, Yahoo or Bing



Today I want to show you how to customize your browser, so it will do exactly what you want!



Menu Bar

This is the Menu Bar of the Safari Browser





Menu Bar

This is the Menu Bar of the Safari Browser





Ú	Safari	File	Edit	View	Hist
Ak	oout This	Mac			
Sy Lo Ap	stem Pre ocation op Store	ferenc	es		•
Re	ecent Item	ıs			•
Fc	orce Quit	Safari		τò	жIJ
SI Re Sh	eep estart hut Down.				



This Is Where You Want To Be

	Safari	File	Edit	View	Hist	ory
	About Safari	Safari Exten	sions			ć
bc	Prefer Settin	ences gs for	 This W	eosite	ж,	Ins
	Clear	History	y			
	Servio	es			•	
	Hide S	Safari			жн	
	Hide (Others All		7	ΞЖΗ	
	Quit S	afari			жQ	



First, We're Going To Open the General Tab

Safari opens with:	A new window	
New windows open with:	Homepage	
New tabs open with:	Favorites	
Homepage:	http://www.google.com/	-
	Set to Current Page	
Remove history items:	After one year	
Favorites shows:	☆ Favorites	
Top Sites shows:	12 sites	
File download location:	ownloads	
Remove download list items:	After one day	



If you have questions about an option, you can always click on the ?

	General
General Tabs AutoFill Passwords Search Security Priva	cy Websites Extensions Advanced
Safari opens with:	A new window
New windows open with:	Homepage
New tabs open with:	Favorites
Homepage:	http://www.google.com/
	Set to Current Page
Remove history items:	After one year
Favorites shows:	☆ Favorites
Top Sites shows:	12 sites
File download location:	ownloads
Remove download list items:	After one day
	Open "safe" files after downloading "Safe" files include movies, pictures, sounds, PDF and text documents, and archives.



There Is an Explanation for Each Option

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Safari User Guide

Q, Searc

💋 Change General preferences in Safari on Mac

In the Safari app 😨 on your Mac, use General preferences to choose the page that appears when you open a new window or tab, to choose how to handle downloads, and more. To change these preferences, choose Safari > Preferences, then click General.

Open Safari for me

Option	Description
Safari opens with	Choose how each Safari session starts: with a new window, a new private window, or all the windows from your last session.
	This option is shown only if "Close windows when quitting an app" is selected in the General pane of System Preferences.
New windows open with	Choose what a new Safari window contains.
	 Favorites: See websites you've marked as Favorites.
	 Top Sites: See websites you visit most often.
	 Homepage: The homepage you set in the Homepage field below.
	 Empty Page: An empty Safari window with no page address or content.
	 Same Page: The webpage you most recently viewed.
	 Tabs for Favorites: All the bookmarks in Favorites as a set of tabs.
	Choose tabs folder: The bookmarks in the bookmarks folder you choose.
New tabs open with	Choose what a new tab contains.
	 Favorites: See websites you've marked as Favorites.
	 Top Sites: See websites you visit most often.
	 Homepage: The homepage you set in the Homepage field below.
	 Empty Page: An empty Safari window with no page address or content.
	 Same Page: The webpage you most recently viewed.



Tabs vs Windows

Organizational Tools

Tabs indicate all the different websites that are open Windows are versions of the same program that are open more than once. You may open one Window with only dog tabs and then open another Window with only cat tabs.





AutoFill

Automatically Fill Personal Information Into Web Forms

e e AutoFill		
$\square = 1 + 9 + Q = 0 + 0 = 10$		
General Tabs AutoFill Passwords Search Security Privacy Websites Extensions Advanced		
AutoFill web forms: 🗹 Using information from my contacts	Edit	
User names and passwords	Edit	
Credit cards	Edit	
Other forms	Edit	?



Passwords

To access saved passwords, you need to type in your computer password





Choose Your Default Search Engine





Security



Safari warns you if the site you're visiting is a suspected phishing website. Phishing is a fraudulent attempt to steal your personal information, such as user names, passwords, and other account information. A fraudulent website masquerades as a legitimate one, such as a bank, financial institution, or email service provider.



Privacy

	Privacy	
General Tabs AutoFill Passwords Search Security Priv	vacy Websites Extensions Advanced	
Website tracking:	Prevent cross-site tracking	
Cookies and website data:	Block all cookies	
	Manage Website Data	
Apple Pay and Apple Card:	Allow websites to check for Apple Pay and Apple Card	
	Safari allows you to make purchases on the web with Apple Pay and Apple Card using your iPhone or Apple Watch to confirm your payment.	?

Some websites use third-party content providers. A third-party content provider can track you across websites to advertise products and services. With this option turned on, tracking data is periodically deleted unless you visit the third-party content provider.



READER



On: Automatically use Safari Reader to display articles on the site without ads or other distractions.

Off: Don't use Reader by default on the site. (You can still choose to use Reader for individual articles on the site.)



CONTENT BLOCKER

neral		- Felsion
Reader	Currently Open Websites	s below:
Content Blockers	amazon.com	On ᅌ
Auto-Play	G google.com	On 🗘
Page Zoom	huffpost.com	On 🗘 On 🗘
Camera		
Microphone		
Screen Sharing		
/ Location		
Downloads		
Notifications		
Don un Windowo		

On: Stop ads and other unwanted content from appearing on the site. *Off:* Don't block ads and other unwanted content on the site.



AUTO-PLAY

neral		
Reader	Allow the websites below to automatically p	lay media:
Content Blockers	a amazon.com	Never Auto-Play
Auto-Play	G google.com	Never Auto-Play
Daga Zaam	huffpost.com	Never Auto-Play
Page 200m	youtube.com	Never Auto-Play
Camera		
Microphone		
Screen Sharing		
Location		
Downloads		
Notifications		
•		

Allow All Auto-Play: All videos on the site can autoplay. *Stop Media with Sound:* Only videos that don't have audio will autoplay. *Never Auto-Play:* No videos can autoplay.



PAGE ZOOM

eneral		
Reader	Control the page zoom level on the websites belo	ow:
Content Blockers	a amazon.com	100% 🗘
Auto-Play	G google.com	100% ᅌ
	huffpost.com	100% ᅌ
Page Zoom	youtube.com	125% ᅌ
Camera	Configured Websites	
Microphone	📀 casemed.case.edu	125% ᅌ
Comun Charing	S courses.macmost.com	50% ᅌ
Screen Sharing	Muffingtonpost.com	115% 🗘
Location	imore.com	85% ᅌ
Downloads	😵 wlovmembership.com	85% ᅌ
Notifications		
Pon-un Windows		a la facto de la companya de la comp

Choose a percentage of zoom to make text and images on the site easier to see.



CAMERA



Ask: The site must ask if it can use the camera on your Mac.
Deny: The site can't use your camera.
Allow: The site can always use your camera.



MICROPHONE

Reader	Allow websites to access the microphone with the settings below:	
	Currently Open Websites	
Content Blockers	a amazon.com	Ask ᅌ
Auto-Play	G google.com	Ask ᅌ
Dava Zaam	huffpost.com	Ask 🗘
Page 200m	youtube.com	Ask ᅌ
Camera		
Microphone		
Screen Sharing		
Location		
Downloads		
•		
Notifications		

Ask: The site must ask if it can use the microphone on your Mac.
Deny: The site can't use your microphone.
Allow: The site can always use your microphone.



SCREEN SHARING

al labs AutoFill Passwords Se	earch Security Privacy Websites Extensions Advanced	
eneral Reader Content Blockers Auto-Play Page Zoom Camera Microphone Screen Sharing Location Downloads Notifications	Allow websites to access screen sharing with the settings Currently Open Websites a amazon.com G google.com huffpost.com youtube.com	s below: Ask Ask Ask Ask C
Pop-up Windows	Remove When visiting other	wobsites: Ask

Ask: The site must ask if it can use the camera and microphone on your Mac. **Deny:** The site can't use your camera and microphone.



Websites LOCATION

eneral	Allow websites to access your	location with the settings below:	
Reader	Currently Open Websites		
Content Blockers	a amazon.com		Ask ᅌ
Auto-Play	G google.com		Ask ᅌ
	huffpost.com		Ask 🗘
Page Zoom	youtube.com		Ask ᅌ
Camera			
Microphone			
Screen Sharing			
Location			
Downloads			
Notifications			
		a the second	

Ask: The site must ask if it can use your location.
Deny: The site can't use your location.
Allow: The site can always use your location.



DOWNLOADS

eneral		Labora -
Reader	Allow downloads on websites with the settings	below:
Content Blockers	a amazon.com	Ask 🗘
Auto-Play	G google.com	Ask 🗘
Page Zoom	huffpost.com	Ask 🗘
Camera	Configured Websites	
Microphone	dafont.com	Allow ᅌ
Screen Sharing	kdp.amazon.com	Allow ᅌ
Location	photos.google.com	Allow 🗘
Downloads		
Notifications		
-		

Ask: The site must ask before it starts a download.
Deny: The site can't download.
Allow: The site can always download.



Websites NOTIFICATIONS

neral	These websites have asked for permission to sha	w alorts in Notification Cont
Reader		
Content Blockers		
Auto-Play	CNN Breaking News	
	S Everyday Power	Denv O
Page Zoom	forum.affinity.serif.com	Denv 📀
Camera	S Fox News	Deny 🔇
Microphone	S iPhone Photography School	Deny ᅌ
Screen Sharing	S MacRumors.com	Deny ᅌ
	📀 Neil Patel	Deny ᅌ
Location	S Pinterest	Deny ᅌ
Downloads	Softonic	Deny ᅌ
Notifications		

Allow: The site can always send you notifications.

Deny: The site can't send you notifications.

Allow websites to ask for permission to send notifications: When you visit a website that can send you notifications, you see a dialog asking if you want to receive them. To stop seeing the dialog, deselect this option.



Pop-up Windows

eneral	Canada and an and a start of the	Standard .
Reader	Allow pop-up windows on the website	es below:
Content Blockers	a amazon.com	Block and Notify 😒
Auto-Play	G google.com	Block and Notify 📀
Dage Zoom	Muffpost.com	Block and Notify 😂
Page Zoom	youtube.com	Block and Notify ᅌ
Camera		
Microphone		
Screen Sharing		
Location		
Downloads		-A.
P Notifications		
Den un Windown		

Block pop-up windows that appear when you open or close a webpage. **Block and Notify:** When you visit the site, Safari displays an icon in the Smart Search field. You can click the icon to display the pop-up windows. **Block:** The site can't display pop-up windows. **Allow:** The site can display pop-up windows.



Extensions

	Extensions
General Tabs AutoFill Pa	severify Search Security Privacy Websites Extensions Advanced for Saf for Saf Image: Crammarly for Safari 9.10 from Grammarly for Safari Uninstall Image: Crammarly for Safari'': Webpage Contents Image: Crammarly for Safari'': Mebpage Contents Image: Crammarly for Safari': Mebpages Encoving History Can see when you visit: Image: Content: Image: Content Security Content
I Extensions list	Shows which extensions are installed on your Mac.
	To turn an extension on or off, click the checkbox
Extension	See or change settings for the selected extension.
More Extensions	Opens the App Store, where you can find Safari



Advanced

	Advanced	
0 = / 9 Q .	🕐 🚱 💁 🎡	
General Tabs AutoFill Passwords Search Secu	rity Privacy Websites Extensions Advanced	
Smart Search Field:	Show full website address	
Accessibility:	Never use font sizes smaller than 10	
	Press Tab to highlight each item on a webpage	
	Option-Tab highlights each item.	
Reading List:	Save articles for offline reading automatically	
Internet plug-in <mark>s</mark> :	Stop plug-ins to save power	
Style sheet:	None Selected	
Default encoding:	Western (ISO Latin 1)	
Proxies:	Change Settings	
	Show Develop menu in menu bar	?

Have the Smart Search field show the full address of the website you're viewing instead of just the domain name. For example, www.apple.com/safari/ instead of apple.com.



Questions?